Palliative Care Program Name

Leadership Team Meeting #1 Agenda

Date, time and location

Traditional opening (Elder name)

Standing agenda item: Updates on existing tasks

**Leadership Team Meeting #1:**

1. Overview of Journey Mapping

* Background, definition and purposes of journey mapping and the palliative care pathway

1. Review or completion of the *Community Readiness for Palliative Care Program Development Worksheets*

* Chart 1: Assessment of local health infrastructure & palliative care services
* Chart 2: Where are palliative care services being provided?
* Chart 3: Assessing Community Strengths
* Chart 4: Assessing & Prioritizing Gaps in Services and Challenges to Overcome
* Chart 5: Plan for Action

1. Review or completion of the *Community Resources Chart*
2. Determination of which external partners should be invited to the Journey Mapping Workshop #1
3. Review of *Nine Stage Palliative Care Pathway Diagram*

* Ensure the nine stage palliative care pathway diagram is structured appropriately for the community and includes language appropriate to the community

1. Discussion of next steps/questions